IMPORTANT INFORMATION ABOUT YOUR CHECKING ACCOUNT **Substitute Checks and Your Rights**

What is a substitute check?

To make check processing faster, federal law permits banks to replace original checks with "substitute checks." These checks are similar in size to original checks with a slightly reduced image of the front and back of the original check. The front of a substitute check states: "This is a legal copy of your check. You can use it the same way you would use the original check." You may use a substitute check as proof of payment just like the original check.

Some or all of the checks that you receive back from us may be substitute checks. This notice describes rights you have when you receive substitute checks from us. The rights in this notice do not apply to original checks or to electronic debits to your account. However, you have rights under other law with respect to those transactions.

What are my rights regarding substitute checks?

In certain cases, federal law provides a special procedure that allows you to request a refund for losses you suffer if a substitute check is posted to your account (for example, if you think that we withdrew the wrong amount from your account or that we withdrew money from your account more than once for the same check). The losses you may attempt to recover under this procedure may include the amount that was withdrawn from your account and fees that were charged as a result of the withdrawal (for example, bounced check fees).

The amount of your refund under this procedure is limited to the amount of your loss or the amount of the substitute check, whichever is less. You also are entitled to interest on the amount of your refund if your account is an interest-bearing account. If your loss exceeds the amount of the substitute check, you may be able to recover additional amounts under other law. If you use this procedure, you may receive up to \$2,500.00 of your refund (plus interest if your account earns interest) within _____10 ____business days after we received your claim and the remainder of your refund (plus interest if your account earns interest) not later than ______45 ___calendar days after we received your claim. We may reverse the refund (including any interest on the refund) if we later are able to demonstrate that the substitute check was correctly posted to your account.

| How do I make a claim for a refund? | |
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| If you believe that you have suffered a loss relating to a sub- | titute check that you received and that was posted to |
| your account, please contact us at: | |
| FIRST SERVICE BANK | |
| PO BOX 430 | |
| GREENBRIER, AR 72058 | _ |
| 800-669-2517 | |
| You must contact us within 40 calendar days of means to which you agreed) the substitute check in question check was posted to your account, whichever is later. We was a timely claim because of extraordinary circumstances. | or the account statement showing that the substitute |

Your claim must include -

- A description of why you have suffered a loss (for example, you think the amount withdrawn was incorrect);
- An estimate of the amount of your loss;
- ◆ An explanation of why the substitute check you received is insufficient to confirm that you suffered a loss; and
- ◆ A copy of the substitute check or the following information to help us identify the substitute check: Check number, date, amount, payee and description of loss.

FUNDS AVAILABILITY DISCLOSURE



134 Broadview Greenbrier, AR 72058 (501) 679-7300

Our policy is to make funds from your cash and check deposits available to you on the first business day after the day we receive your deposit. Electronic direct deposits will be available on the day we receive the deposit. Once the funds are available, you can withdraw them in cash and we will use the funds to pay checks that you have written.

For determining the availability of your deposits, every day is a business day, except Saturdays, Sundays, and Federal holidays. If you make a deposit before 9:00 P.M. Monday through Thursday or before 9:00 P.M. Friday on a business day that we are open, we will consider that day to be the day of your deposit. However, if you make a deposit after these cut-off times or on a day we are not open, we will consider that the deposit was made on the next business day we are open.

If we cash a check for you that is drawn on another bank, we may withhold the availability of a corresponding amount of funds that are already in your accounts. Those funds will be available at the time funds from the check we cashed would have been available if you had deposited it.

If we accept for deposit a check that is drawn on another bank, we may make funds from the deposit available for withdrawal immediately but delay your availability to withdraw a corresponding amount of funds that you have on deposit in another account with us. The funds in the other account would then not be available for withdrawal until the time periods that are described elsewhere in this disclosure for the type of check that you deposited.

LONGER DELAYS MAY APPLY

In some cases, we will not make all of the funds that you deposit by check available to you on the first business day after the day of your deposit. Funds may not be available until the second business day after the day of your deposit. However, a minimum of the first \$225.00 of your deposits may be available on the first business day.

If we are not going to make all of the funds from your deposit available on the first business day, we will notify you at the time you make your deposit. We will also tell you when the funds will be available. If your deposit is not made directly to one of our employees, or if we decide to take this action after you have left the premises, we will mail you the notice by the day after we receive your deposit.

If you will need the funds from a deposit right away, you should ask us when the funds will be available.

In addition, funds you deposit by check may be delayed for a longer period under the following circumstances:

We believe a check you deposit will not be paid.

This form is provided for the convenience of your financial institution by FIS with no implied or express warranty.

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- You deposit checks totaling more than \$5,525.00 on any one day.
- You redeposit a check that has been returned unpaid.
- You have overdrawn your account repeatedly in the last six months.
- There is an emergency, such as failure of communications or computer equipment.

We will notify you if we delay your ability to withdraw funds for any of these reasons, and we will tell you when the funds will be available. They will generally be available no later than the business day after the day of your deposit.

SPECIAL RULES FOR NEW ACCOUNTS

If you are a new customer, the following special rules will apply during the first 30 days your account is open.

Funds from electronic direct deposits to your account will be available on the day we receive the deposit. Funds from deposits of cash, wire transfers, and the first \$5,525.00 of a day's total deposits of cashier's, certified, teller's, traveler's, and federal, state and local government checks will be available on the first business day after the day of your deposit if the deposit meets certain conditions. For example, the checks must be payable to you (and you may have to use a special deposit slip). The excess over \$5,525.00 will be available on the ninth business day after the day of your deposit. If your deposit of these checks (other than a US Treasury check) is not made in person to one of our employees, the first \$5,525.00 will not be available until the second business day after the day of your deposit.

Funds from all other check deposits will be available on the 9th business day after the day of your deposit.

This form is provided for the convenience of your financial institution by FIS with no implied or express warranty.

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MasterCard® Automatic Billing Updater (ABU) Selection:

This MasterCard® mandate allows certain merchants with whom have pre-authorized recurring agreements with you, to automatically receive information from the bank when your card information changes. Please read the example below to better understand this feature:



Vanessa, Biotech Research Director

The Challenge. Vanessa's always looking for ways to simplify her busy life, so she uses her MasterCard card to automatically manage several recurring payments, including her toll transponder, Internet service provider, cable provider, and health club dues.

Vanessa is a valued MasterCard cardholder, and her issuer recently upgraded her to a Platinum Card. But unless Vanessa quickly provides her new account number to each of her automatic bill payment merchants, she risks an inconvenient (and perhaps embarrassing) interruption in service.

The Solution. MasterCard creates a communication link between everyone involved—including the issuer of Vanessa's new Platinum MasterCard, the merchants who provide her with automatic bill payment services, and the merchants' acquirers. MasterCard Automatic Billing Updater informs everyone of Vanessa's new account number, seamlessly and efficiently.

Everyone Wins. Vanessa's service is uninterrupted. Thanks to the MasterCard Automatic Billing Updater there are no hassles or worries for Vanessa, and her MasterCard issuer locks in a revenue stream. Vanessa's merchants that process her automatic payments avoid declines due to account changes (which lowers their processing costs and keeps their customers satisfied). And the acquirers keep service costs down.

By viewing this form in the Online Account Opening process you acknowledge and agree to be **opted-in** to ABU with your first debit card order associated with this online account. If you would like to change your ABU decision to opt-out, please contact 1-800-669-2517.



Best Practices for your First Service Bank Debit Card

Protect your money by using these best practices when accessing your account(s) at an ATM machine:

- •Do not write your PIN number on your card or on a piece of paper near your debit card. Commit your PIN to memory.
- •When approaching a walk-up or drive-up ATM, be aware of your surroundings. Remain in your vehicle and keep it running if possible. If anyone approaches you while at the ATM, drive or walk away and report the incident to the financial institution.
- •Have your card ready to use and walk/drive away immediately after retrieving your money and receipt. Do not count your money at the ATM machine.
- •Make sure no one is looking over your shoulder when you are entering your PIN number.
- •A rising number of criminals are installing card "skimming" devices to ATMs or other card-swipe machines to gain access to your card information and PIN number. Do not use the ATM or card-swiping device if the machine looks manipulated in any way. Contact the financial institution immediately if you notice an abnormal device or if the ATM looks different than normal.
- •Notify us immediately if your card has been lost or stolen. Refer to the Electronic Funds Disclosure provided to you with your new account documents for more information on account disputes for fraudulent debit card transactions.
- •Review your accounts frequently to ensure all debit card transactions are legitimate. Enroll for our free online banking and mobile banking to easily access your accounts.
- •Visit the Security Center link from our website, firstservicebank.com, for more information on ATM and Debit Card Security.

What You Need to Know About Overdrafts and Overdraft Fees

Language that is preceded by a box below is included only if the box is checked or marked with an "X".

An <u>overdraft</u> occurs when you do not have enough money in your account to cover a transaction, but we pay it anyway.

We can cover your overdrafts as follows:

We have standard overdraft practices that come with your account.

| | We also offer one or more extended to rectaction plans which may be loss expensive then over standard extended |
|---|--|
| X | We also offer one or more overdraft protection plans which may be less expensive than our standard overdraft |
| | practices, such as the following (to learn more, ask us about these plans): |
| | ☐ A line of credit |
| | ■ A link to another account |
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This notice explains our standard overdraft practices.

What are our standard overdraft practices that come with your account?

We <u>do</u> authorize and pay overdrafts for the following types of transactions:

☐ Checks

☑ Checks and other transactions using your checking account number

■ Automatic bill payments

(Note to institution: The first of the following two options should be chosen for accounts opened before July 1, 2010, and the second should be chosen for accounts opened on or after July 1, 2010.)

- □ Commencing August 15, 2010, we <u>do not</u> authorize and pay overdrafts for the following types of transactions unless you ask us to (see below):
 - ◆ ATM transactions
 - Everyday debit card transactions
- We do not authorize and pay overdrafts for the following types of transactions unless you ask us to (see below):
 - ◆ ATM transactions
 - ◆ Everyday debit card transactions

We pay overdrafts at our discretion, which means we do not guarantee that we will always authorize and pay any type of transaction. If we do not authorize and pay an overdraft, your transaction will be declined.

What fees will be charged if First Service Bank pays my overdraft?

| Uı | nder our standard overdraft practices the follow first fee checked and any additional fee(s) ch | wing fees are imposed (if more than one fee is checked, both the lecked are imposed): | |
|---|--|---|--|
| | We charge a fee of \$ | each time we pay an overdraft. | |
| X | We charge a fee of up to \$ 29.95 | each time we pay an overdraft. | |
| | We charge a fee of \$ | for each day your account is overdrawn. | |
| | We charge a fee of up to \$ | for each day your account is overdrawn. | |
| X | If the account is overdrawn for more than 7 for each day your account is overdrawn. | consecutive days, we charge a fee of \$ 5.00 | |
| | If the account is overdrawn for more than for each day your account is overdrawn. | consecutive days, we charge a fee of up to \$ | |
| | | | |
| | ne of the following three boxes must be checked limit: | ed or marked with an "X", and if the third is chosen, describe the | |
| X | There is <u>no limit</u> to the total fees that we can | charge you for overdrawing your account. | |
| | The maximum number of overdraft fees that | we can assess is limited to per day. | |
| | | | |
| What if I want First Service Bank to authorize and pay overdrafts on my ATM and everyday debit card transactions? If you want us to authorize and pay overdrafts on ATM and everyday debit card transactions, do one of the following: □ call □ visit ▼ Select either the Opt In or Opt Out option from your Online Account Application | | | |
| | oting in you authorize First Service Bank to authorize service service Bank to authorize service | orize and pay overdrafts on your ATM and everyday debit card I for from First Service Bank's website. | |

Overdraft Services Notice with Opt-In Bankers SystemsTM Wolters Kluwer Financial Services © 2010

Terms and Conditions Overdraft Addendum

Understanding and Avoiding Overdraft and Nonsufficient Funds (NSF) Fees

Language that is preceded by a box below, is included only if the box is checked or marked with an "X".

Generally

This Addendum is part of the Terms and Conditions of Your Account. The information in this Addendum is being provided to help you understand what happens if your account is overdrawn. Understanding the concepts of overdrafts and nonsufficient funds (NSF) is important and can help you avoid being assessed fees or charges. This section also provides contractual terms relating to overdrafts and NSF transactions.

An overdrawn account will typically result in you being charged an overdraft fee or an NSF fee. Generally, an overdraft occurs when there is not enough money in your account to pay for a transaction, but we pay (or cover) the transaction anyway. An NSF transaction is slightly different. In an NSF transaction, we do not cover the transaction. Instead, the transaction is rejected and the item or requested payment is returned. In either situation, we can charge you a fee.

| □ If you use our | and we asser a transaction for which there |
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| ☐ If you use our | and we cover a transaction for which there |
| is not enough money in your account to pay, we will consider | that an overdraft. We treat all other |
| transactions for which there is not enough money in your according to the second secon | <u> </u> |
| whether we cover the transaction or the transaction is rejected | d. |

✓ Determining Your Available Balance. We use the "available balance" method to determine whether your account is overdrawn, that is, whether there is enough money in your account to pay for a transaction. Importantly, your "available" balance may not be the same as your account's "actual" balance. This means an overdraft or an NSF transaction could occur regardless of your account's actual balance.

Your account's actual balance (sometimes called the ledger balance) only includes transactions that have settled up to that point in time, that is, transactions (deposits and payments) that have posted to your account. The actual balance does not include outstanding transactions (such as checks that have not yet cleared and electronic transactions that have been authorized but which are still pending). The balance on your periodic statement is the ledger balance for your account as of the statement date.

As the name implies, your available balance is calculated based on the money "available" in your account to make payments. In other words, the available balance takes transactions that have been authorized, but not yet settled, and subtracts them from the actual balance. In addition, when calculating your available balance, any "holds" placed on deposits that have not yet cleared are also subtracted from the actual balance.

For more information on how holds placed on funds in your account can impact your available balance, read the subsection titled "A Temporary Debit Authorization Hold Affects Your Account Balance."

| ✓ Overdrafts. You understand that we may, at our discretion, honor withdrawal requests that overdraw your account. However, the fact that we may honor withdrawal requests that overdraw the account balance does not obligate us to do so later. So you can NOT rely on us to pay overdrafts on your account regardless of how frequently or under what circumstances we have paid overdrafts on your account in the past. We can change our practice of paying, or not paying, discretionary overdrafts on your account without notice to you. You can ask us if we have other account services that might be available to you where we commit to paying overdrafts under certain circumstances, such as an overdraft protection line-of-credit or a plan to sweep funds from another account you have with us. You agree that we may charge fees for overdrafts. We may use subsequent deposits, including direct deposits of social security or other government benefits, to cover such overdrafts and overdraft fees. |
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| ■ For consumer accounts, we will not charge fees for overdrafts caused by ATM withdrawals or one-time debit card transactions if you have not opted-in to that service. |
| $\hfill\Box$ For consumer accounts, we will not charge fees for overdrafts caused by ATM withdrawals or one-time debit card transactions. |
| ☐ Overdrafts. |
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| Nonsufficient Funds (NSF) Fees. If an item drafted by you (such as a check) or a transaction you set up (such as a preauthorized transfer) is presented for payment in an amount that is more than the amount of money available in your account, and we decide not to pay the item or transaction, you agree that we can charge you an NSF fee for returning the payment. Be aware that such an item or payment may be presented multiple times and that we do not monitor or control the number of times a transaction is presented for payment. You agree that we may charge you an NSF fee each time a payment is presented if the amount of money available in your account is not sufficient to cover the payment, regardless of the number of times the payment is presented. |
| □ Nonsufficient Funds (NSF) Fees. If an item drafted by you (such as a check) or a transaction you set up (such as a preauthorized transfer) is presented for payment in an amount that is more than the amount of money in your account, and we decide not to pay the item or transaction, you agree that we can charge you an NSF fee for returning the payment. Be aware that such an item or payment may be presented multiple times and that we do not monitor or control the number of times a transaction is presented for payment. You agree that we may charge you an NSF fee each time a payment is presented if the amount of money in your account is not sufficient to cover the payment, regardless of the number of times the payment is presented. |
| AOB833014 Terms and Conditions Overdraft Addendum TC-OD-ADD 5/1/2020 |

☐ Determining Your Account Balance.

| □ Nonsufficient Funds (NSF) Fees. |
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| Payment Types. Some, but not necessarily all, of the ways you can access the funds in your account include debit card transactions, automated clearing house (ACH) transactions, and check transactions. All these payment types can use different processing systems and some may take more or less time to post. This information is important for a number of reasons. For example, keeping track of the checks you write and the timing of the preauthorized payments you set up will help you to know what other transactions might still post against your account. |
| $\hfill\Box$ For information about how and when we process these different payment types, see the "Payment Order of Items" section below. |
| □ Payment Types. |
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| Elalance Information. Keeping track of your balance is important. You can review your balance in a number of ways including reviewing your periodic statement, reviewing your balance online, accessing your account information by phone, or coming into one of our branches. |
| \square Balance Information. Keeping track of your balance is important. You can review your balance in a number of ways including |
| |
| Funds Availability. Knowing when funds you deposit will be made available for withdrawal is another important concept that can help you avoid being assessed fees or charges. Please see our funds availability disclosure for information on when different types of deposits will be made available for withdrawal. For those accounts to which our funds availability policy disclosure does not apply, you can ask us when you make a deposit when those |

K Funds Availability. Knowing when funds you deposit will be made available for withdrawal is another important concept that can help you avoid being assessed fees or charges. Please see our funds availability disclosure for information on when different types of deposits will be made available for withdrawal. For those accounts to which our funds availability policy disclosure does not apply, you can ask us when you make a deposit when those funds will be available for withdrawal. An item may be returned after the funds from the deposit of that item are made available for withdrawal. In that case, we will reverse the credit of the item. We may determine the amount of available funds in your account for the purpose of deciding whether to return an item for insufficient funds at any time between the times we receive the item and when we return the item or send a notice in lieu of return. We need only make one determination, but if we choose to make a subsequent determination, the account balance at the subsequent time will determine whether there are insufficient available funds.

| □ Funds Availability. |
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| A Temporary Debit Authorization Hold Affects Your Account Balance. On debit card purchases, merchants may request a temporary hold on your account for a specified sum of money when the merchant does not know the exact amount of the purchase at the time the card is authorized. The amount of the temporary hold may be more than the actual amount of your purchase. Some common transactions where this occurs involve purchases of gasoline, hotel rooms, or meals at restaurants. When this happens, our processing system cannot determine that the amount of the hold exceeds the actual amount of your purchase. This temporary hold, and the amount charged to your account, will eventually be adjusted to the actual amount of your purchase, but it could be three calendar days, or even longer in some cases, before the adjustment is made. Until the adjustment is made, the amount of funds in your account available for other transactions will be reduced by the amount of the temporary hold. If another transaction is presented for payment in an amount greater than the funds left after the deduction of the temporary hold amount, you will be charged an NSF or overdraft fee according to our NSF or overdraft fee policy. You will be charged the fee even if you would have had sufficient funds in your account if the amount of the hold had been equal to the amount of your purchase. |
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| □ Payment Order of Items. The order in which items are paid is important if there is not enough money in your account to pay all of the items that are presented. The payment order can affect the number of items overdrawn or returned unpaid and the amount of the fees you may have to pay. To assist you in managing your account, we are providing you with the following information regarding how we process those items. We encourage you to make careful records and practice good account management. This will help you to avoid creating items without sufficient funds and potentially incurring the resulting fees. Our policy is: | | | |
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Terms and Conditions of Your Account

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(1) Important Information about Procedures for Opening a New Account

To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify, and record information that identifies each person who opens an account.

What this means for you: When you open an account, we will ask for your name, address, date of birth, and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents.

(2) Agreement

This document, along with any other documents we give you pertaining to your account(s), is a contract (also referred to as "this agreement") that establishes rules which control your account(s) with us. Please read this carefully and retain it for future reference. If you open the account (whether in-person, electronically, or by any other method permitted by us) or continue to use the account after receiving a notice of change or amendment, you agree to these rules. You will receive a separate schedule of rates, qualifying balances, and fees if they are not included in this agreement. If you have any questions, please ask us.

This agreement is subject to applicable federal laws, the laws of the state of Arkansas and other applicable rules such as the operating letters of the Federal Reserve Banks and payment processing system rules (except to the extent that this agreement can and does vary such rules or laws). The body of state and federal law that governs our relationship with you, however, is too large and complex to be reproduced here. The purpose of this agreement is to:

- 1. summarize some laws that apply to common transactions;
- 2. establish rules to cover transactions or events which the law does not regulate;
- 3. establish rules for certain transactions or events which the law regulates but permits variation by agreement; and
- 4. give you disclosures of some of our policies to which you may be entitled or in which you may be interested.

If any provision of this agreement is found to be unenforceable according to its terms, all remaining provisions will continue in full force and effect. We may permit some variations from our standard agreement, but we must agree to any variation in writing either on the signature card for your account or in some other document. Nothing in this agreement is intended to vary our duty to act in good faith and with ordinary care when required by law.

As used in this agreement the words "we," "our," and "us" mean the financial institution and the words "you" and "your" mean the account holder(s) and anyone else with the authority to deposit, withdraw, or exercise control over the funds in the account. However, this agreement does not intend, and the terms "you" and "your" should not be interpreted, to expand an individual's responsibility for an organization's liability. If this account is owned by a corporation, partnership or other organization, individual liability is determined by the laws generally applicable to that type of organization. The headings in this agreement are for convenience or reference only and will not govern the interpretation of the provisions. Unless it would be inconsistent to do so, words and phrases used in this agreement should be construed so the singular includes the plural and the plural includes the singular.

(3) Liability

You agree, for yourself (and the person or entity you represent if you sign as a representative of another) to the terms of this account and the schedule of charges. You authorize us to deduct these charges, without notice to you, directly from the account balance as accrued. You will pay any additional reasonable charges for services you request which are not covered by this agreement.

Each of you also agrees to be jointly and severally (individually) liable for any account shortage resulting from charges or overdrafts, whether caused by you or another with access to this account. This liability is due immediately, and we can deduct any amounts deposited into the account and apply those amounts to the shortage. You have no right to defer payment of this liability, and you are liable regardless of whether you signed the item or benefited from the charge or overdraft.

You will be liable for our costs as well as for our reasonable attorneys' fees, to the extent permitted by law, whether incurred as a result of collection or in any other dispute involving your account. This includes, but is not limited to, disputes between you and another joint owner; you and an authorized signer or similar party; or a third party claiming an interest in your account. This also includes any action that you or a third party takes regarding the account that causes us, in good faith, to seek the advice of an attorney, whether or not we become involved in the dispute. All costs and attorneys' fees can be deducted from your account when they are incurred, without notice to you.

(4) Deposits

We will give only provisional credit until collection is final for any items, other than cash, we accept for deposit (including items drawn "on us"). Before settlement of any item becomes final, we act only as your agent, regardless of the form of indorsement or lack of indorsement on the item and even though we provide you provisional credit for the item. We may reverse any provisional credit for items that are lost, stolen, or returned. Unless prohibited by law, we also reserve the right to charge back to your account the amount of any item deposited to your account or cashed for you which was initially paid by the payor bank and which is later returned to us due to an allegedly forged, unauthorized or missing indorsement, claim of alteration, encoding error, counterfeit cashier's check or other problem which in our judgment justifies reversal of credit. You authorize us to attempt to collect previously returned items without giving you notice, and in attempting to collect we may permit the payor bank to hold an item beyond the midnight deadline. Actual credit for deposits of, or payable in, foreign currency will be at the exchange rate in effect on final collection in U.S. dollars. We are not responsible for transactions by mail or outside depository until we actually record them. We will treat and record all transactions received after our "daily cutoff time" on a business day we are open, or received on a day we are not open for business, as if initiated on the next business day that we are open. At our option, we may take an item for collection rather than for deposit. If we accept a third-party check or draft for deposit, we may require any third-party indorsers to verify or guarantee their indorsements, or indorse in our presence.

(5) Withdrawals

Important Terms for Accounts Where More Than One Person Can Withdraw. Unless clearly indicated otherwise on the account records, any of you, acting alone, who signs to open the account or has authority to make withdrawals may withdraw or transfer all or any part of the account balance at any time. Each of you (until we receive written notice to the contrary) authorizes each other person who signs or has authority to make withdrawals to indorse any item payable to you or your order for deposit to this account or any other transaction with us.

Postdated Checks. A postdated check is one which bears a date later than the date on which the check is written. We may properly pay and charge your account for a postdated check even though payment was made before the date of the check, unless we have received written notice of the postdating in time to have a reasonable opportunity to act. Because we process checks mechanically, your notice will not be effective and we will not be liable for failing to honor your notice unless it precisely identifies the number, date, amount and payee of the item.

Checks and Withdrawal Rules. If you do not purchase your check blanks from us, you must be certain that we approve the check blanks you purchase. We may refuse any withdrawal or transfer request which you attempt on forms not approved by us or by any method we do not specifically permit. We may refuse any withdrawal or transfer request which is greater in number than the frequency permitted by our policy, or which is for an amount greater or less than any withdrawal limitations. We will use the date the transaction is completed by us (as opposed to the date you initiate it) to apply any frequency limitations. In addition, we may place limitations on the account until your identity is verified.

Even if we honor a nonconforming request, we are not required to do so later. If you violate the stated transaction limitations (if any), in our discretion we may close your account or reclassify your account as another type of account. If we reclassify your account, your account will be subject to the fees and earnings rules of the new account classification.

If we are presented with an item drawn against your account that would be a "substitute check," as defined by law, but for an error or defect in the item introduced in the substitute check creation process, you agree that we may pay such item.

Cash Withdrawals. We recommend you take care when making large cash withdrawals because carrying large amounts of cash may pose a danger to your personal safety. As an alternative to making a large cash withdrawal, you may want to consider a cashier's check or similar instrument. You assume full responsibility of any loss in the event the cash you withdraw is lost, stolen, or destroyed. You agree to hold us harmless from any loss you incur as a result of your decision to withdraw funds in the form of cash.

(5) Withdrawals, Continued

Multiple Signatures, Electronic Check Conversion, and Similar Transactions. An electronic check conversion transaction is a transaction where a check or similar item is converted into an electronic fund transfer as defined in the Electronic Fund Transfers regulation. In these types of transactions the check or similar item is either removed from circulation (truncated) or given back to you. As a result, we have no opportunity to review the signatures or otherwise examine the original check or item. You agree that, as to these or any items as to which we have no opportunity to examine the signatures, you waive any requirement of multiple signatures.

Notice of Withdrawal. We reserve the right to require not less than 7 days' notice in writing before each withdrawal from an interest-bearing account, other than a time deposit or demand deposit, or from any other savings deposit as defined by Regulation D. (The law requires us to reserve this right, but it is not our general policy to use it.) Withdrawals from a time account prior to maturity or prior to any notice period may be restricted and may be subject to penalty. See your separately provided notice of penalty for early withdrawal.

(6) Ownership of Account and Beneficiary Designation

These rules apply to this account depending on the form of ownership and beneficiary designation, if any, specified on the account records. We reserve the right to refuse some forms of ownership and beneficiary designations on any or all of our accounts unless otherwise prohibited by law. We make no representations as to the appropriateness or effect of the ownership and beneficiary designations, except as they determine to whom we pay the account funds.

Individual Account. This is an account in the name of one person.

Joint Account - With Survivorship (And Not As Tenants In Common). This is an account in the name of two or more persons. Each of you intend that when you die the balance in the account (subject to any previous pledge to which we have agreed) will belong to the survivor(s). If two or more of you survive, you will own the balance in the account as joint tenants with survivorship and not as tenants in common.

Joint Account - No Survivorship (As Tenants In Common). This is owned by two or more persons, but none of you intend (merely by opening this account) to create any right of survivorship in any other person. We encourage you to agree and tell us in writing of the percentage of the deposit contributed by each of you. This information will not, however, affect the number of signatures necessary for withdrawal.

Pay-On-Death Account. If two or more of you create such an account, you own the account jointly with survivorship. You may name a single non-natural person as a beneficiary. Or, if all beneficiaries are natural persons, you may name one or more beneficiaries. Beneficiaries cannot withdraw unless: (1) all persons creating the account die, and (2) the beneficiary is then living or, in the case of a beneficiary that is a non-natural person, the beneficiary can provide proof of legal existence and/or good standing. If two or more beneficiaries who are natural persons are named and survive the death of all persons creating the account, such beneficiaries will own this account in equal shares, with right of survivorship. The person(s) creating this account type reserves the right to: (1) change beneficiaries, (2) change account types, and (3) withdraw all or part of the account funds at any time.

(7) Business, Organization, and Association Accounts

Earnings in the form of interest, dividends, or credits will be paid only on collected funds, unless otherwise provided by law or our policy. You represent that you have the authority to open and conduct business on this account on behalf of the entity. We may require the governing body of the entity opening the account to give us a separate authorization telling us who is authorized to act on its behalf. We will honor the authorization until we actually receive written notice of a change from the governing body of the entity.

(8) Stop Payments

The rules in this section cover stopping payment of items such as checks and drafts. Rules for stopping payment of other types of transfers of funds, such as consumer electronic fund transfers, may be established by law or our policy. If we have not disclosed these rules to you elsewhere, you may ask us about those rules.

We may accept an order to stop payment on any item from any one of you. You must make any stop-payment order in the manner required by law and we must receive it in time to give us a reasonable opportunity to act on it before our stop-payment cutoff time. Because the most effective way for us to execute a stop-payment order is by using an automated process, to be effective, your stop-payment order must precisely identify the number, date, and amount of the item, and the payee.

You may stop payment on any item drawn on your account whether you sign the item or not. Your stop-payment order is effective for six months if it is given to us in writing or by another type of record (Generally, a "record" is information that is stored in such a way that it can be retrieved and can be heard or read and understood - you can ask us what type of stop-payment records you can give us). Your order will lapse after that time if you do not renew the order in writing before the end of the six-month period. If the original stop-payment order was oral your stop-payment order will lapse after 14 calendar days if it is not confirmed in writing or by another type of record within that time period. We are not obligated to notify you when a stop-payment order expires.

If you stop payment on an item and we incur any damages or expenses because of the stop payment, you agree to indemnify us for those damages or expenses, including attorneys' fees. You assign to us all rights against the payee or any other holder of the item. You agree to cooperate with us in any legal actions that we may take against such persons. You should be aware that anyone holding the item may be entitled to enforce payment against you despite the stop-payment order.

Our stop-payment cutoff time is one hour after the opening of the next banking day after the banking day on which we receive the item. Additional limitations on our obligation to stop payment are provided by law (e.g., we paid the item in cash or we certified the item).

(9) Telephone Transfers

A telephone transfer of funds from this account to another account with us, if otherwise arranged for or permitted, may be made by the same persons and under the same conditions generally applicable to withdrawals made in writing. Limitations on the number of telephonic transfers from a savings account, if any, are described elsewhere.

(10) Amendments and Termination

We may change any term of this agreement. For such changes, we will give you reasonable notice in writing or by any other method permitted by law. We may also suspend or terminate a service or close this account at any time upon reasonable notice to you and, if we close the account, tender of the account balance personally or by mail. Reasonable notice depends on the circumstances, and in some cases, such as when we cannot verify your identity or we suspect fraud, it might be reasonable for us to give you notice after the change or account closure becomes effective. For instance, if we suspect fraudulent activity with respect to your account, we might immediately freeze or close your account and then give you notice. If we have notified you of a change in any term of your account and you continue to have your account after the effective date of the change, you have agreed to the new terms.

When you close your account, you are responsible for leaving enough money in the account to cover any outstanding items to be paid from the account.

Items presented for payment after the account is closed may be dishonored.

Note: Rules governing changes in interest rates are provided separately in the Truth-in-Savings disclosure or in another document. In addition, for changes governed by a specific law or regulation, we will follow the specific timing and format notice requirements of those laws or regulations.

(11) Correction of Clerical Errors

Unless otherwise prohibited by law, you agree, if determined necessary in our reasonable discretion, to allow us to correct clerical errors, such as obtaining your missing signature, on any account documents or disclosures that are part of our agreement with you. For errors on your periodic statement, please refer to the Statements section.

(12) Notices

Any written notice you give us is effective when we actually receive it, and it must be given to us according to the specific delivery instructions provided elsewhere, if any. We must receive any notice in time to have a reasonable opportunity to act on it. If a notice is regarding a check or other item, you must give us sufficient information to be able to identify the check or item, including the precise check or item number, amount, date and payee. Notice we give you via the United States Mail is effective when it is deposited in the United States Mail with proper postage and addressed to your mailing address we currently have on file. Notice we give you through your email of record, or other electronic method to which you agreed, will be treated as delivered to you when sent. Notice to any of you is notice to all of you.

(13) Statements

Your Duty to Report Unauthorized Signatures (Including Forgeries and Counterfeit Checks) and Alterations on Checks and Other Items. You must examine your statement of account with "reasonable promptness." If you discover (or reasonably should have discovered) any unauthorized signatures (including forgeries and counterfeit checks) or alterations, you must promptly notify us of the relevant facts. As between you and us, if you fail to do either of these duties, you will have to either share the loss with us, or bear the loss entirely yourself (depending on whether we used ordinary care and, if not, whether we substantially contributed to the loss). The loss could be not only with respect to items on the statement but other items with unauthorized signatures or alterations by the same wrongdoer.

You agree that the time you have to examine your statement and report to us will depend on the circumstances, but will not, in any circumstance, exceed a total of 30 days from when the statement is first sent or made available to you.

You further agree that if you fail to report any unauthorized signatures or alterations in your account within 60 days of when we first send or make the statement available, you cannot assert a claim against us on any items in that statement, and as between you and us the loss will be entirely yours. This 60-day limitation is without regard to whether we used ordinary care. The limitation in this paragraph is in addition to that contained in the first paragraph of this section.

Your Duty to Report Other Errors or Problems. In addition to your duty to review your statements for unauthorized signatures and alterations, you agree to examine your statement with reasonable promptness for any other error or problem - such as an encoding error or an unexpected deposit amount. Also, if you receive or we make available either your items or images of your items, you must examine them for any unauthorized or missing indorsements or any other problems. You agree that the time you have to examine your statement and items and report to us will depend on the circumstances. However, this time period shall not exceed 60 days. Failure to examine your statement and items and report any errors to us within 60 days of when we first send or make the statement available precludes you from asserting a claim against us for any such errors on items identified in that statement and as between you and us the loss will be entirely yours.

Errors Relating to Electronic Fund Transfers or Substitute Checks (For consumer accounts only). For information on errors relating to electronic fund transfers (e.g., online, mobile, debit card or ATM transactions) refer to your Electronic Fund Transfers disclosure and the sections on consumer liability and error resolution. For information on errors relating to a substitute check you received, refer to your disclosure entitled Substitute Checks and Your Rights.

Duty to Notify if Statement Not Received. You agree to immediately notify us if you do not receive your statement by the date you normally expect to receive it. Not receiving your statement in a timely manner is a sign that there may be an issue with your account, such as possible fraud or identity theft. Absent a lack of ordinary care by us, a failure to receive your statement in a timely manner does not extend the time you have to conduct your review under this agreement.

(14) Reimbursement of Federal Benefit Payments

If we are required for any reason to reimburse the federal government for all or any portion of a benefit payment that was directly deposited into your account, you authorize us to deduct the amount of our liability to the federal government from the account or from any other account you have with us, without prior notice and at any time, except as prohibited by law. We may also use any other available legal remedy to recover the amount of our liability.

(15) Temporary Account Agreement

If the account documentation indicates that this is a temporary account agreement, each person who signs to open the account or has authority to make withdrawals (except as indicated to the contrary) may transact business on this account. However, we may at some time in the future restrict or prohibit further use of this account if you fail to comply with the requirements we have imposed within a reasonable time.

(16) Setoff

We may (without prior notice and when permitted by law) set off the funds in this account against any due and payable debt any of you owe us now or in the future. If this account is owned by one or more of you as individuals, we may set off any funds in the account against a due and payable debt a partnership owes us now or in the future, to the extent of your liability as a partner for the partnership debt. If your debt arises from a promissory note, then the amount of the due and payable debt will be the full amount we have demanded, as entitled under the terms of the note, and this amount may include any portion of the balance for which we have properly accelerated the due date.

This right of setoff does not apply to this account if prohibited by law. For example, the right of setoff does not apply to this account if: (a) it is an Individual Retirement Account or similar tax-deferred account, or (b) the debt is created by a consumer credit transaction under a credit card plan (but this does not affect our rights under any consensual security interest), or (c) the debtor's right of withdrawal only arises in a representative capacity. We will not be liable for the dishonor of any check when the dishonor occurs because we set off a debt against this account. You agree to hold us harmless from any claim arising as a result of our exercise of our right of setoff.

(17) Check Processing

We process items mechanically by relying almost exclusively on the information encoded in magnetic ink along the bottom of the items. This means that we do not individually examine all of your items to determine if the item is properly completed, signed and indorsed or to determine if it contains any information other than what is encoded in magnetic ink. You agree that we have exercised ordinary care if our automated processing is consistent with general banking practice, even though we do not inspect each item. Because we do not inspect each item, if you write a check to multiple payees, we can properly pay the check regardless of the number of indorsements unless you notify us in writing that the check requires multiple indorsements. We must receive the notice in time for us to have a reasonable opportunity to act on it, and you must tell us the precise date of the check, amount, check number and payee. We are not responsible for any unauthorized signature or alteration that would not be identified by a reasonable inspection of the item. Using an automated process helps us keep costs down for you and all account holders.

(18) Check Cashing

We may charge a fee for anyone that does not have an account with us who is cashing a check, draft or other instrument written on your account. We may also require reasonable identification to cash a check, draft or other instrument. We can decide what identification is reasonable under the circumstances and such identification may be documentary or physical and may include collecting a thumbprint or fingerprint.

(19) Truncation, Substitute Checks, and Other Check Images

If you truncate an original check and create a substitute check, or other paper or electronic image of the original check, you warrant that no one will be asked to make payment on the original check, a substitute check or any other electronic or paper image, if the payment obligation relating to the original check has already been paid. You also warrant that any substitute check you create conforms to the legal requirements and generally accepted specifications for substitute checks. You agree to retain the original check in conformance with our policy for retaining original checks. You agree to indemnify us for any loss we may incur as a result of any truncated check transaction you initiate. We can refuse to accept substitute checks that have not previously been warranted by a bank or other financial institution in conformance with the Check 21 Act. Unless specifically stated in a separate agreement between you and us, we do not have to accept any other electronic or paper image of an original check.

(20) Remotely Created Checks

Like any standard check or draft, a remotely created check (sometimes called a telecheck, preauthorized draft or demand draft) is a check or draft that can be used to withdraw money from an account. Unlike a typical check or draft, however, a remotely created check is not issued by the paying bank and does not contain the signature of the account owner (or a signature purported to be the signature of the account owner). In place of a signature, the check usually has a statement that the owner authorized the check or has the owner's name typed or printed on the signature line.

You warrant and agree to the following for every remotely created check we receive from you for deposit or collection: (1) you have received express and verifiable authorization to create the check in the amount and to the payee that appears on the check; (2) you will maintain proof of the authorization for at least 2 years from the date of the authorization, and supply us the proof if we ask; and (3) if a check is returned you owe us the amount of the check, regardless of when the check is returned. We may take funds from your account to pay the amount you owe us, and if there are insufficient funds in your account, you still owe us the remaining balance.

(21) Unlawful Internet Gambling Notice

Restricted transactions as defined in Federal Reserve Regulation GG are prohibited from being processed through this account or relationship. Restricted transactions generally include, but are not limited to, those in which credit, electronic fund transfers, checks, or drafts are knowingly accepted by gambling businesses in connection with the participation by others in unlawful Internet gambling.

(22) ACH and Wire Transfers

This agreement is subject to Article 4A of the Uniform Commercial Code - Fund Transfers as adopted in the state in which you have your account with us. If you originate a fund transfer and you identify by name and number a beneficiary financial institution, an intermediary financial institution or a beneficiary, we and every receiving or beneficiary financial institution may rely on the identifying number to make payment. We may rely on the number even if it identifies a financial institution, person or account other than the one named. You agree to be bound by automated clearing house association rules. These rules provide, among other things, that payments made to you, or originated by you, are provisional until final settlement is made through a Federal Reserve Bank or payment is otherwise made as provided in Article 4A-403(a) of the Uniform Commercial Code. If we do not receive such payment, we are entitled to a refund from you in the amount credited to your account and the party originating such payment will not be considered to have paid the amount so credited. Credit entries may be made by ACH. If we receive a payment order to credit an account you have with us by wire or ACH, we are not required to give you any notice of the payment order or credit.

(23) International ACH Transactions

Financial institutions are required by law to scrutinize or verify any international ACH transaction (IAT) that they receive against the Specially Designated Nationals (SDN) list of the Office of Foreign Assets Control (OFAC). This action may, from time to time, cause us to temporarily suspend processing of an IAT and potentially affect the settlement and/or availability of such payments.

(24) Facsimile Signatures

Unless you make advance arrangements with us, we have no obligation to honor facsimile signatures on your checks or other orders. If we do agree to honor items containing facsimile signatures, you authorize us, at any time, to charge you for all checks, drafts, or other orders, for the payment of money, that are drawn on us. You give us this authority regardless of by whom or by what means the facsimile signature(s) may have been affixed so long as they resemble the facsimile signature specimen filed with us, and contain the required number of signatures for this purpose. You must notify us at once if you suspect that your facsimile signature is being or has been misused.

(25) Agency (Power of Attorney) Designation

Agents may make account transactions on behalf of the parties, but have no ownership or rights at death unless named as Pay-on-Death beneficiaries. Owners do not give up any rights to act on the account, and the agent may not in any manner affect the rights of owners or beneficiaries, if any, other than by withdrawing funds from the account. Owners are responsible for any transactions of the agent. We undertake no obligation to monitor transactions to determine that they are on behalf of the owners.

We may continue to honor the transactions of the agent until: (a) we have received written notice or have actual knowledge of the termination of the agency, and (b) we have a reasonable opportunity to act on that notice or knowledge. We may refuse to accept the designation of an agent.

For accounts owned by a single individual, the owner may terminate the agency at any time, and the agency is automatically terminated by the death of the owner.

If our policy allows for the designation of an agent on an account with multiple owners (and without any multiple signatures requirement), then the following rules apply: Each owner individually authorizes the agent to act on his/her behalf. Any one owner may revoke or terminate the authority, and the agent's authority to access the account will continue only as long as no owner has revoked authorization. If no other event terminates the agency, the agency is terminated upon the death of the last surviving owner.

(26) Restrictive Legends or Indorsements

The automated processing of the large volume of checks we receive prevents us from inspecting or looking for restrictive legends, restrictive indorsements or other special instructions on every check. For this reason, we are not required to honor any restrictive legend or indorsement or other special instruction placed on checks you write unless we have agreed in writing to the restriction or instruction. Unless we have agreed in writing, we are not responsible for any losses, claims, damages, or expenses that result from your placement of these restrictions or instructions on your checks. Examples of restrictive legends placed on checks are "must be presented within 90 days" or "not valid for more than \$1,000.00." The payee's signature accompanied by the words "for deposit only" is an example of a restrictive indorsement.

(27) Account Transfer

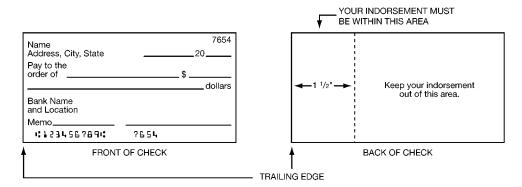
This account may not be transferred or assigned without our prior written consent.

(28) Indorsements

We may accept for deposit any item payable to you or your order, even if they are not indorsed by you. We may give cash back to any one of you. We may supply any missing indorsement(s) for any item we accept for deposit or collection, and you warrant that all indorsements are genuine.

To ensure that your check or share draft is processed without delay, you must indorse it (sign it on the back) in a specific area. Your entire indorsement (whether a signature or a stamp) along with any other indorsement information (e.g., additional indorsements, ID information, driver's license number, etc.) must fall within 1 1/2" of the "trailing edge" of a check. Indorsements must be made in blue or black ink, so that they are readable by automated check processing equipment.

As you look at the front of a check, the "trailing edge" is the left edge. When you flip the check over, be sure to keep all indorsement information within $1 \frac{1}{2}$ of that edge.



It is important that you confine the indorsement information to this area since the remaining blank space will be used by others in the processing of the check to place additional needed indorsements and information. You agree that you will indemnify, defend, and hold us harmless for any loss, liability, damage or expense that occurs because your indorsement, another indorsement, or information you have printed on the back of the check obscures our indorsement. These indorsement guidelines apply to both personal and business checks.

(29) Death or Incompetence

You agree to notify us promptly if any person with a right to withdraw funds from your account(s) dies or is adjudicated (determined by the appropriate official) incompetent. We may continue to honor your checks, items, and instructions until: (a) we know of your death or adjudication of incompetence, and (b) we have had a reasonable opportunity to act on that knowledge. You agree that we may pay or certify checks drawn on or before the date of death or adjudication of incompetence for up to ten (10) days after your death or adjudication of incompetence unless ordered to stop payment by someone claiming an interest in the account.

(30) Fiduciary Accounts

Accounts may be opened by a person acting in a fiduciary capacity. A fiduciary is someone who is appointed to act on behalf of and for the benefit of another. We are not responsible for the actions of a fiduciary, including the misuse of funds. This account may be opened and maintained by a person or persons named as a trustee under a written trust agreement, or as executors, administrators, or conservators under court orders. You understand that by merely opening such an account, we are not acting in the capacity of a trustee in connection with the trust nor do we undertake any obligation to monitor or enforce the terms of the trust or letters.

(31) Credit Verification

You agree that we may verify credit and employment history by any necessary means, including preparation of a credit report by a credit reporting agency.

(32) Legal Actions Affecting Your Account

If we are served with a subpoena, restraining order, writ of attachment or execution, levy, garnishment, search warrant, or similar order relating to your account (termed "legal action" in this section), we will comply with that legal action as required by applicable law. However, nothing in this agreement shall be construed as a waiver of any rights you may have under applicable law with regards to such legal action. Subject to applicable law, we may, in our sole discretion, choose to freeze the assets in the account and not allow any payments or transfers out of the account until there is a final court determination regarding the legal action. We may do these things even if the legal action involves less than all of you. In these cases, we will not have any liability to you if there are insufficient funds to pay your items because we have withdrawn funds from your account or in any way restricted access to your funds in accordance with the legal action and applicable law. Any fees or expenses we incur in responding to any legal action (including, without limitation, attorneys' fees, and our internal expenses) may be charged against your account, unless otherwise prohibited by applicable law. The list of fees applicable to your account(s) - provided elsewhere - may specify additional fees that we may charge for responding to certain legal actions.

(33) Account Security

Your Duty to Protect Account Information and Methods of Access. Our policy may require methods of verifying your identity before providing you with a service or allowing you access to your account. We can decide what identification is reasonable under the circumstances. For example, process and identification requirements may vary depending on whether they are online or in person. Identification may be documentary or physical and may include collecting a fingerprint, voiceprint, or other biometric information.

It is your responsibility to protect the account numbers and electronic access devices (e.g., an ATM card) we provide you for your accounts. You should also safeguard your username, password, and other access and identifying information when accessing your account through a computer or other electronic, audio, or mobile device or technology. If you give anyone authority to access the account on your behalf, you should exercise caution and ensure the trustworthiness of that agent. Do not discuss, compare, or share information about your account numbers with anyone unless you are willing to give them full use of your money. An account number can be used by thieves to issue an electronic debit or to encode your number on a false demand draft which looks like and functions like an authorized check. If you furnish your access device or information and grant actual authority to make transfers to another person (a family member or coworker, for example) who then exceeds that authority, you are liable for the transfers unless we have been notified that transfers by that person are no longer authorized. Your account number can also be used to electronically remove money from your account, and payment can be made from your account even though you did not contact us directly and order the payment.

You must also take precaution in safeguarding your blank checks. Notify us at once if you believe your checks have been lost or stolen. As between you and us, if you are negligent in safeguarding your checks, you must bear the loss entirely yourself or share the loss with us (we may have to share some of the loss if we failed to use ordinary care and if we substantially contributed to the loss).

Positive Pay and Other Fraud Prevention Services. Except for consumer electronic fund transfers subject to Regulation E, you agree that if we offer you services appropriate for your account to help identify and limit fraud or other unauthorized transactions against your account, and you reject those services, you will be responsible for any fraudulent or unauthorized transactions which could have been prevented by the services we offered. You will not be responsible for such transactions if we acted in bad faith or to the extent our negligence contributed to the loss. Such services include positive pay or commercially reasonable security procedures. If we offered you a commercially reasonable security procedure which you reject, you agree that you are responsible for any payment order, whether authorized or not, that we

(33) Account Security, Continued

accept in compliance with an alternative security procedure that you have selected. The positive pay service can help detect and prevent check fraud and is appropriate for account holders that issue a high volume of checks, a lot of checks to the general public, or checks for large dollar amounts.

(34) Instructions From You

Unless required by law or we have agreed otherwise in writing, we are not required to act upon instructions you give us via facsimile transmission, email, voicemail, or phone call to a facsimile number, email address, or phone number not designated by us for a particular purpose or for a purpose that is unrelated to the request or instruction.

(35) Monitoring and Recording Telephone Calls and Account Communications

Subject to federal and state law, we may monitor or record phone calls for security reasons, to maintain a record, and to ensure that you receive courteous and efficient service. You consent in advance to any such recording.

To provide you with the best possible service in our ongoing business relationship for your account, we may need to contact you about your account from time to time by telephone, text messaging, or email. In contacting you about your account, we may use any telephone numbers or email addresses that you have previously provided to us by virtue of an existing business relationship or that you may subsequently provide to us.

You acknowledge that the number we use to contact you may be assigned to a landline, a paging service, a cellular wireless service, a specialized mobile radio service, other radio common carrier service, or any other service for which you may be charged for the call. You acknowledge that we may contact you by voice, voicemail, or text messaging. You further acknowledge that we may use pre-recorded voice messages, artificial voice messages, or automatic telephone dialing systems.

If necessary, you may change or remove any of the telephone numbers, email addresses, or other methods of contacting you at any time using any reasonable means to notify us.

(36) Claim of Loss

The following rules do not apply to a transaction or claim related to a consumer electronic fund transfer governed by Regulation E (e.g., an everyday/one-time consumer debit card or ATM transaction). The error resolution procedures for consumer electronic fund transfers can be found in our initial Regulation E disclosure generally titled, "Electronic Fund Transfers." For other transactions or claims, if you claim a credit or refund because of a forgery, alteration, or any other unauthorized withdrawal, you agree to cooperate with us in the investigation of the loss, including giving us an affidavit containing whatever reasonable information we require concerning your account, the transaction, and the circumstances surrounding the loss. You will notify law enforcement authorities of any criminal act related to the claim of lost, missing, or stolen checks or unauthorized withdrawals. We will have a reasonable period of time to investigate the facts and circumstances surrounding any claim of loss. Unless we have acted in bad faith, we will not be liable for special or consequential damages, including loss of profits or opportunity, or for attorneys' fees incurred by you. You agree that you will not waive any rights you have to recover your loss against anyone who is obligated to repay, insure, or otherwise reimburse you for your loss. You will pursue your rights or, at our option, assign them to us so that we may pursue them. Our liability will be reduced by the amount you recover or are entitled to recover from these other sources.

(37) Early Withdrawal Penalties (and involuntary withdrawals)

We may impose early withdrawal penalties on a withdrawal from a time account even if you don't initiate the withdrawal. For instance, the early withdrawal penalty may be imposed if the withdrawal is caused by our setoff against funds in the

(37) Early Withdrawal Penalties (and involuntary withdrawals), Continued

account or as a result of an attachment or other legal process. We may close your account and impose the early withdrawal penalty on the entire account balance in the event of a partial early withdrawal. See your separately provided notice of penalty for early withdrawal for additional information.

(38) Changes in Name and Contact Information

You are responsible for notifying us of any change in your name, address, or other information we use to communicate with you. Unless we agree otherwise, notice of such a change must be made in writing. Informing us of your address or name change on a check reorder form is not sufficient. We will attempt to communicate with you only by use of the most recent information you have provided to us. If provided elsewhere, we may impose a service fee if we attempt to locate you.

(39) Resolving Account Disputes

We may place an administrative hold on the funds in your account (refuse payment or withdrawal of the funds) if it becomes subject to a claim adverse to (1) your own interest; (2) others claiming an interest as survivors or beneficiaries of your account; or (3) a claim arising by operation of law. The hold may be placed for such period of time as we believe reasonably necessary to allow a legal proceeding to determine the merits of the claim or until we receive evidence satisfactory to us that the dispute has been resolved. We will not be liable for any items that are dishonored as a consequence of placing a hold on funds in your account for these reasons.

(40) Waiver of Notices

To the extent permitted by law, you waive any notice of non-payment, dishonor or protest regarding any items credited to or charged against your account. For example, if you deposit an item and it is returned unpaid or we receive a notice of nonpayment, we do not have to notify you unless required by federal Regulation CC or other law.

[This area intentionally left blank.]

| 41) | 46 | ditiona | al Lerms |
|-----|----|---------|----------|

Truth in Savings Disclosure

FIRST SERVICE BANK-GREENBRIER PO BOX 430

134 S BROADVIEW ST GREENBRIER, AR 72058

TISA Disclosure for DD Product 212

PERSONAL PREMIER MNY MKT

**** ANNUAL PERCENTAGE RATE AND ANNUAL PERCENTAGE YIELD TIER INFORMATION **** The table below reflects the interest rate and annual percentage yield paid on the entire balance in your account based on your daily balance.

NOTE: In this disclosure, Annual Percentage Yield is abbreviated as "APY".

| | | Interest | | |
|------------------|------------------|----------|-----------|-------|
| | | Rate | APY Range | |
| Balances Through | \$20,000.00 | 5.8750% | | 6.04% |
| \$20,000.01- | \$50,000.00 | 3.9250% | 6.04% to | 4.81% |
| \$50,000.01- | \$250,000.00 | 1.9803% | 4.81% to | 2.56% |
| \$250,000.01- | \$200,000,000.00 | .9951% | 2.56% to | 1.00% |

*THE INTEREST RATE AND ANNUAL PERCENTAGE YIELD FOR YOUR ACCOUNT DEPEND UPON THE APPLICABLE TIER

**** VARIABLE RATE INFORMATION ****

The annual percentage rate and annual percentage yield for your account may change.

**** DETERMINATION OF RATE ****

At our discretion, we may change the interest rate on your account at any time.

**** COMPOUNDING AND CREDITING ****

Interest will be compounded daily and credited to the account each statement cycle. If the account is closed before the end of the cycle, interest accrued will be paid.

**** BALANCE COMPUTATION METHOD ****

We use the daily balance method to calculate the interest on your account. This method applies a daily periodic rate to the principal in the account each day.

**** ACCRUAL ON NON-CASH DEPOSITS ****

Interest begins to accrue no later than the business day we receive credit for the deposit of non cash items (for example: checks).

**** FEATURES ****

* Free debit card at opening

**** OTHER TERMS ****

If the account is enrolled in electronic statements, the \$5.00 service charge will be waived at the end of each cycle.

Limit: Only one Premier Money Market Account may be opened per primary Tax ID Number (TIN/EIN).

ADDITIONAL FEES THAT MAY BE ASSESSED TO YOUR ACCOUNT ARE INCLUDED IN THE ATTACHED SCHEDULE OF FEES.

8/25/2023



SCHEDULE OF FEES

| FIRST SERVICE DANK | las. | |
|--|---|--|
| Account Activity Printout | \$3 per copy | |
| Account Inquiry or Telephone Transfer by Phone | \$2.00 | |
| ATM Fees (First Service Bank and MoneyPass© ATMs) | No transaction fees | |
| ATM Fees (non-First Service Bank and MoneyPass© ATMs) | | |
| Withdrawal | \$2.00 | |
| Inquiry | \$1.00 | |
| Transfer | \$1.00 | |
| Bill Payment Item Copy Request | \$25.00 | |
| Cashier's Checks | \$3 (Veteran's Product = \$1) | |
| Check Cashing (non-customers) | \$1 per \$100, \$3 minimum | |
| Check Printing Charges | Prices will vary | |
| Coin Counting (customers, excluding minors) | Up to 3% of total coin counted | |
| Coin Counting (non-customers) | Up to 10% of total coin counted | |
| Collections-Domestic Checks and Insurance drafts | \$40.00 | |
| Collections-Foreign Drafts and Checks | \$30.00 | |
| Collections-Foreign and Domestic (returned items) | \$25.00 | |
| Debit Card (account opening) | Free | |
| Replacement Debit Card | \$5.00 | |
| Dormant Account Fee (checking) | \$5.00 per month after dormant for 1 year | |
| Dormant Account Fee (savings) | \$5.00 per month after dormant for 2 years | |
| Electronic Account Statements | Free | |
| Foreign Currency Exchange | \$24.50 | |
| Garnishment Processing Fee | \$50.00 | |
| Insufficient Funds / NSF Charge (per item) | \$29.95 | |
| Internet Banking (with or without Bill Pay) | Free | |
| Mobile Banking | Free | |
| Notary Services | Free | |
| Overdraft / Returned Item Fee* (per item) | \$29.95 | |
| Overdraft (continued, beginning 8th business day) | \$5.00 per day | |
| *Overdraft fees apply to overdrafts created by check, in-person withdrawals, ATM withdrawals, or other electronic means. | | |
| Prepaid Visa Gift Card for Customers (non-reloadable) | \$2.00 | |
| | | |
| Prepaid Travel EMV Card for Customers | \$7.00 \$5.00 | |
| Prepaid Reloadable Visa Card for Customers | | |
| Reload Card Fee (excluding Gift Card) | \$2.00 | |
| Research Fee | \$25 per hour | |
| Rush Debit Card and PIN Mailer | \$50.00 | |
| | Box Annual Rent | |
| | available at all locations | |
| 3 x 5 - \$16.00 | 5 x 5 - \$24.00 | |
| 3 x 10 - \$32.00 | 5 x 10 - \$40.00 | |
| 10 x 10 - \$60.00 | 15 x 15 - \$75.00 | |
| Safe Deposit Box Drilling or Key Replacement(s) | \$250.00 | |
| Stop Payment | \$30.00 | |
| Temporary Checks | Free at account opening; then \$3.00 per sheet thereafter | |
| Wire Transfers | (Customers Only) | |
| Outgoing | \$25.00 | |
| Incoming | No charge | |
| Foreign (out of country): Outgoing and Incoming | Varies according to cost | |
| Return wire fees (3rd party pass-through) | Varies | |
| | | |

FACTS

WHAT DOES FIRST SERVICE BANK DO WITH YOUR PERSONAL INFORMATION?

| Why? | Financial companies choose how they share your personal information. Federal law gives consumers the right to limit some but not all sharing. Federal law also requires us to tell you how we collect, share, and protect your personal information. Please read this notice carefully to understand what we do. | |
|-------|--|--|
| What? | The types of personal information we collect and share depend on the product or service you have with us. This information can include: | |
| | Social Security number and income Account balance and payment history Credit history and credit scores | |
| | When you are <i>no longer</i> our customer, we continue to share your information as described in this notice. | |
| How? | All financial companies need to share customers' personal information to run their everyday business. In the section below, we list the reasons financial companies can share their customers' personal information; the reasons First Service Bank chooses to share; and whether you can limit this sharing. | |

| Reasons we can share your personal information | Does First Service Bank share? | Can you limit this sharing? |
|--|-----------------------------------|-----------------------------|
| For our everyday business purposes— such as to process your transactions, maintain your account(s), respond to court orders and legal investigations, or report to credit bureaus | YES | NO |
| For our marketing purposes— to offer our products and services to you | YES | NO |
| For joint marketing with other financial companies | NO | N/A |
| For our affiliates' everyday business purposes— information about your transactions and experiences | NO | N/A |
| For our affiliates' everyday business purposes—information about your creditworthiness | NO | N/A |
| For nonaffiliates to market to you | NO | N/A |

Questions?

Call 800-669-2517 or go to www.1stservicebank.com

| Who we are | | |
|--|---|--|
| Who is providing this notice? | First Service Bank | |
| What we do | | |
| How does First Service Bank protect my personal information? | To protect your personal information from unauthorized access and use, we use security measures that comply with federal law. These measures include computer safeguards and secured files and buildings. | |
| How does First Service Bank | We collect your personal information, for example, when you | |
| collect my personal information? | Open an account or make a deposit or withdrawal Apply for a loan or make a wire transaction Use your debit card or write a check | |
| Why can't I limit all sharing? | Federal law gives you the right to limit only | |
| | sharing for affiliates' everyday business purposes—information about your creditworthiness affiliates from using your information to market to you sharing for nonaffiliates to market to you State laws and individual companies may give you additional rights to limit sharing. | |
| | | |
| Affiliates | Companies related by common ownership or control. They can be financial and nonfinancial companies. First Service Bank does not share information with affiliates | |
| Nonaffiliates | Companies not related by common ownership or control. They can be financial and nonfinancial companies. | |
| | First Service Bank does not share information with nonaffiliates so they can market to you | |
| Joint marketing | A formal agreement between nonaffiliated financial companies that together market financial products or services to you. First Service Bank does not participate in joint marketing | |
| Other important information | | |
| | | |

Consent to Contact You By Telephone, Text and Email

Financial Institution

"We" means Financial Institution, agents and assignees. "You" means the Consumer.

We thank you for your business. We want to provide you with the best possible service in our ongoing business relationship for any and all accounts and services ("Your Account") in your name solely, jointly or as a representative of others. This consent updates any previous Consent and further supersedes previous revocations of consent, if any, by you.

To accomplish this, we may need to contact you from time to time by telephone, text messaging, or email about Your Account. However, we first obtain your consent to contact you about Your Account in compliance with applicable consumer protection provisions in the federal Telephone Consumer Protection Act of 1991 (TCPA), CAN-SPAM Act and the associated federal regulations and orders issued by the Federal Communications Commission (FCC).

- Your consent is limited to Your Account.
- Your consent is voluntary; and any purchase of products or services from us is not conditioned on your consent.

With the above understandings and by signing and opting-in below, you authorize us to contact you regarding Your Account throughout its existence using any telephone numbers or email addresses that:

- You have previously provided to us by virtue of an existing business relationship;
- You have provided above; and
- You may subsequently provide to us.

This consent is regardless of whether the number we use to contact you is assigned to a landline, a paging service, a cellular wireless service, a specialized mobile radio service, other radio common carrier service or any other service for which you may be charged for the call. You further authorize us to contact you through the use of voice, voice mail and text messaging, including the use of pre-recorded or artificial voice messages and an automated dialing device.

You may change or remove any of the telephone numbers or email addresses at any time using any reasonable means to notify us. We thank you again for your business and this opportunity to serve you. You agree to be opted-in for TCPA by acknowledging this form in the Online Account Opening process. If you would like to change your TCPA selection, please contact 1-800-669-2517.

ELECTRONIC FUND TRANSFERS YOUR RIGHTS AND RESPONSIBILITIES

The Electronic Fund Transfers we are capable of handling for consumers are indicated below, some of which may not apply to your account. Some of these may not be available at all terminals. Please read this disclosure carefully because it tells you your rights and obligations for these transactions. You should keep this notice for future reference.

| | S OF TRANSFERS, FREQUENCY AND DOLLAR | | Make payments from |
|-------------------|---|-------|--|
| | MITATIONS | | to |
| ⊔ (a) | Prearranged Transfers. | | Get checking account(s) information |
| Ш | Preauthorized credits. You may make arrangements | | Get savings account(s) information |
| | for certain direct deposits to be accepted into your | | |
| | \square checking and/or \square savings account(s). | | |
| | Preauthorized payments. You may make | | |
| | arrangements to pay certain recurring bills from your | | |
| | \square checking and/or \square savings account(s). | □ (d) | Point-Of-Sale Transactions. |
| | | Us | ing your card: |
| | | | You may access your \(\square\) checking account |
| □ (b) | Telephone Transfers. You may access your account(s) | | account(s) to purchase |
| by | telephone at | | goods (\square in person, \square by phone, \square by computer), |
| usi | ng a touch tone phone, your account numbers, and | | pay for services (\square in person, \square by phone, |
| | to: | | ☐ by computer), get cash from a merchant, if the |
| | Transfer funds from checking to savings | | merchant permits, or from a participating financial |
| | Transfer funds from savings to checking | | institution, and do anything that a participating |
| | Transfer funds from | | merchant will accept. |
| | to | | You may not exceed more than \$ in |
| | Transfer funds from | | transactions per |
| | to | | |
| | Make payments from checking to loan accounts | | |
| _ | with us | _ | |
| | Make payments from | □ (e) | Computer Transfers. You may access your account(s) |
| | to | | computer by |
| | Make payments from | | 1 / |
| | to | | and using your |
| | Get checking account(s) information | | to: |
| | Get savings account(s) information | | Transfer funds from checking to savings |
| | | | Transfer funds from savings to checking |
| | | | Transfer funds from |
| | | | to |
| | | | Transfer funds from |
| □ (c) | ATM Transfers. You may access your account(s) by | | to |
| | M using your | | Make payments from checking to loan accounts |
| | and personal identification number to: | _ | with us |
| $\overline{\Box}$ | Make deposits to checking accounts | | Make payments from |
| | Make deposits to savings accounts | | to |
| | Get cash withdrawals from checking accounts you | | Make payments from |
| | may withdraw no more than per | | to |
| | Get cash withdrawals from savings accounts you | | Get checking account(s) information |
| | may withdraw no more than per | | Get savings account(s) information |
| | Transfer funds from savings to checking | | det savings decount(s), information |
| | Transfer funds from checking to savings | | |
| | Transfer funds from | | |
| Ш | | | |
| | to Make payments from checking account to | | |
| | wake payments from checking account to | | |
| | | | |
| | | | |

| | Mobile Banking Transfers. You may access your count(s) by web-enabled cell phone by | some other method) to trusted third parties whom you have authorized to initiate these electronic fund |
|--|--|--|
| | and using your to: | transfers. Examples of these transfers include, but are not limited to: |
| | Transfer funds from checking to savings Transfer funds from savings to checking Transfer funds from | ☐ Electronic check conversion. You may authorize a merchant or other payee to make a one-time electronic payment from your checking account |
| | to Transfer funds from to | using information from your check to pay for purchases or pay bills. You may: Not exceed more than payments |
| | Make payments from checking to loan accounts with us | by electronic check per Make payments by electronic check from |
| | Make payments fromto | Payments are limited to per |
| | Make payments fromto | ☐ Electronic returned check charge. You may authorize a merchant or other payee to initiate an electronic |
| | Get checking account(s) information Get savings account(s) information | fund transfer to collect a charge in the event a check is returned for insufficient funds. You may: Make no more than payments |
| | | per for electronic payment of charges for checks returned for insufficient |
| | | funds. Make electronic payment of charges for checks returned for insufficient funds from |
| | | Payments are limited to per |
| | | |
| | You may be charged access fees by your cell phone provider based on your individual plan. Web access is needed to use this service. Check with your cell phone provider for details on specific fees and charges. | GENERAL LIMITATIONS In addition to those limitations on transfers elsewhere described, if any, the following limitations apply: □ Transfers or withdrawals from a |
| Yo fur pa pa dir | Electronic Fund Transfers Initiated By Third Parties. u may authorize a third party to initiate electronic and transfers between your account and the third rty's account. These transfers to make or receive yment may be one-time occurrences or may recur as ected by you. These transfers may use the stomated Clearing House (ACH) or other payments | account to another account of yours or to a third party by means of a preauthorized or automatic transfer or telephone order or instruction, computer transfer, or by check, draft, debit card or similar order to a third party, are limited to per |
| ne the ex- ele ret pro tra me | twork. Your authorization to the third party to make ese transfers can occur in a number of ways. For ample, your authorization to convert a check to an extronic fund transfer or to electronically pay a urned check charge can occur when a merchant ovides you with notice and you go forward with the insaction (typically, at the point of purchase, a erchant will post a sign and print the notice on a ceipt). In all cases, these third party transfers will | If you exceed the transfer limitations set forth above, your account shall be subject to closure. |
| rec nu inf de pro | quire you to provide the third party with your account mber and financial institution information. This ormation can be found on your check as well as on a posit or withdrawal slip. Thus, you should only byide your financial institution and account ormation (whether over the phone, the Internet, or via | |

| FEES | | PREAUTHORIZED PAYMENTS |
|--------|---|---|
| | We chargeeach | (a) Right to stop payment and procedure for doing so. If |
| | to our customers whose accounts | you have told us in advance to make regular payments out of your account, you can stop any of these payments. |
| | are set up to use | Here's how: |
| | We share and | Call or write us at the telephone number or address |
| Ш | We charge each | listed in this disclosure, in time for us to receive your |
| | but only if the | request 3 business days or more before the payment is |
| | balance in the | scheduled to be made. If you call, we may also require you to put your request in writing and get it to us within 14 |
| | falls below | days after you call. |
| | during the | • |
| | · | ☐ We charge for each stop payment. |
| Ш | | (b) Notice of varying amounts. If these regular payments may vary in amount, the person you are going to pay wil |
| | | tell you, 10 days before each payment, when it will be |
| П | | made and how much it will be. (You may choose instead |
| | | to get this notice only when the payment would differ by |
| | | more than a certain amount from the previous payment, or |
| Fx | cept as indicated above, we do not charge for | when the amount would fall outside certain limits that you set.) |
| | ronic Fund Transfers. | (c) Liability for failure to stop payment of preauthorized |
| | Operator/Network Fees: When you use an ATM not | transfer. If you order us to stop one of these payments 3 |
| | ed by us, you may be charged a fee by the ATM | business days or more before the transfer is scheduled, |
| | ator or any network used (and you may be charged a | and we do not do so, we will be liable for your losses or |
| - | or a balance inquiry even if you do not complete a | damages. |
| | transfer). | FINANCIAL INSTITUTION'S LIABILITY |
| DOC | UMENTATION | (a) Liability for failure to make transfers. If we do not complete a transfer to or from your account on time or in |
| (a) | Terminal Transfers. You can get a receipt at the time | the correct amount according to our agreement with you |
| | make a transfer to or from your account using a(n) | we will be liable for your losses or damages. However, |
| • | ☐ automated teller machine | there are some exceptions. We will not be liable, for |
| | ☐ point-of-sale terminal. | instance: |
| | You may not get a receipt if the amount of the | ◆ If, through no fault of ours, you do not have enough |
| | transfer is \$15 or less. | money in your account to make the transfer. |
| (b) | Preauthorized Credits. If you have arranged to have | If the transfer would go over the credit limit on your overdraft line. |
| direct | t deposits made to your account at least once every | If the automated teller machine where you are making |
| 60 d | ays from the same person or company, you can call | the transfer does not have enough cash. |
| us a | t the telephone number listed below to find out | If the terminal or system was not working properly and |
| whet | her or not the deposit has been made. | you knew about the breakdown when you started the |
| (c) | In addition, | transfer. |
| | You will get a monthly account statement from us, | If circumstances beyond our control (such as fire or flood) prevent the transfer, despite reasonable |
| | unless there are no transfers in a particular month. | precautions that we have taken. |
| | In any case you will get a statement at least | ◆ There may be other exceptions stated in our agreement |
| | quarterly. | with you. |
| | You will get a quarterly statement from us on your | CONFIDENTIALITY |
| | savings account if the only possible electronic | We will disclose information to third parties about your |
| | transfer to or from the account is a preauthorized | account or the transfers you make: |
| | credit. | (1) where it is necessary for completing transfers; or(2) in order to verify the existence and condition of your |
| | If you bring your passbook to us, we will record any | account for a third party, such as a credit bureau or |
| | electronic deposits that were made to your account | merchant; or |
| | since the last time you brought in your passbook. | (3) in order to comply with government agency or court |
| | | orders; or |
| | | (4) \square if you give us written permission. |
| | | \square as explained in the separate Privacy Disclosure. |
| | | |

UNAUTHORIZED TRANSFERS

(a) Consumer Liability. Tell us at once if you believe your card and/or code has been lost or stolen, or if you believe that an electronic fund transfer has been made without your permission using information from your check. Telephoning is the best way of keeping your possible losses down. You could lose all the money in your account (plus your maximum overdraft line of credit). If you tell us within 2 business days after you learn of the loss or theft of your card and/or code, you can lose no more than \$50 if someone used your card and/or code without your permission. Also, if you do NOT tell us within 2 business days after you learn of the loss or theft of your card and/or code, and we can prove we could have stopped someone from using your card and/or code without your permission if you had told us, you could lose as much as \$500. Also, if your statement shows transfers that you did not make, including those made by card, code or other means, tell us at once. If you do not tell us within 60 days after the statement was mailed to you, you may not get back any money you lost after the 60 days if we can prove that we could have stopped someone from taking the money if you had told us in time.

If a good reason (such as a long trip or a hospital stay) kept you from telling us, we will extend the time period.

☐ Visa[®] Debit Card. Additional Limits on Liability for

Unless you have been negligent or have engaged in fraud, you will not be liable for any unauthorized transactions using your lost or stolen Visa card. This additional limit on liability does not apply to ATM transactions outside of the U.S., to ATM transactions not sent over Visa or Plus networks, or to transactions using your Personal Identification Number which are not processed by Visa. Visa is a registered trademark of Visa International Service Association.

Mastercard® Debit Card. Additional Limits on Liability for ______. You will not be liable for any unauthorized transactions using your Mastercard debit card if: (i) you can demonstrate that you have exercised reasonable care in safeguarding your card from the risk of loss or theft, and (ii) upon becoming aware of a loss or theft, you promptly report the loss or theft to us. Mastercard is a registered trademark, and the circles design is a trademark of Mastercard International Incorporated.

(b) Contact in event of unauthorized transfer. If you believe your card and/or code has been lost or stolen, call or write us at the telephone number or address listed at the end of this disclosure. You should also call the number or write to the address listed at the end of this disclosure if you believe a transfer has been made using the information from your check without your permission.

ERROR RESOLUTION NOTICE

In Case of Errors or Questions About Your Electronic Transfers, Call or Write us at the telephone number or address listed below, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than 60 days after we sent the FIRST statement on which the problem or error appeared.

- (1) Tell us your name and account number (if any).
- (2) Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
- (3) Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within 10 business days.

We will determine whether an error occurred within 10 business days (5 business days if involving a Visa® point-of-sale transaction processed by Visa or 20 business days if the transfer involved a new account) after we hear from you and will correct any error promptly. If we need more time, however, we may take up to 45 days (90 days if the transfer involved a new account, a point-of-sale transaction, or a foreign-initiated transfer) to investigate your complaint or question. If we decide to do this, we will credit your account within 10 business days (5 business days if involving a Visa point-of-sale transaction processed by Visa or 20 business days if the transfer involved a new account) for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within 10 business days, we may not credit your account. An account is considered a new account for 30 days after the first deposit is made, if you are a new customer.

We will tell you the results within three business days after completing our investigation. If we decide that there was no error, we will send you a written explanation.

You may ask for copies of the documents that we used in our investigation.